

WEICHAI
潍柴
潍柴動力股份有限公司
WEICHAI POWER CO., LTD.

(a joint stock limited company incorporated in the People's Republic of China with limited liability)
(於中華人民共和國註冊成立之股份有限公司)
(Stock Code 股份代號: 2338)

NOTIFICATION LETTER 通知信函

30 November 2023

Dear Registered Shareholder,

Weichai Power Co., Ltd. (the "Company")
- Notice of Publication of Circular and Proxy Form of Extraordinary General Meeting (the "Current Corporate Communications")

The English and Chinese versions of the Company's Current Corporate Communications are available on the Company's website at www.weichai.com and the HKEXnews website of The Stock Exchange of Hong Kong Limited (the "HKEXnews website") at www.hkexnews.hk. You may access the Current Corporate Communications on the Company's website or by browsing through the HKEXnews website. You will require Adobe® Reader® to view the relevant documents.

If you would like to receive future Corporate Communications from the Company in printed form instead of in electronic form on the Company's website (or in electronic form on the Company's website instead of in printed form), please complete the change request form (the "Change Request Form") on the reverse side and return it to the Company c/o Computershare Hong Kong Investor Services Limited (the "H Share Registrar"), at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong. If you post your Change Request Form in Hong Kong, you may use the freepost mailing label in the Change Request Form and need not affix a stamp on the envelope when returning your Change Request Form. Otherwise, please affix an appropriate stamp. You may also send an email with a scanned copy of the completed Change Request Form to print@weichai.com.hk. The Change Request Form may also be downloaded from the website of the Company at www.weichai.com or the website of Hong Kong Exchanges and Clearing Limited at www.hkexnews.hk.

If you have elected (or are deemed to have elected) to receive the Current Corporate Communications in electronic form on the Company's website and for any reason have difficulty in obtaining access to Corporate Communications on the Company's website, the Company will upon request send the Current Corporate Communication to you in printed form free of charge.

You may at any time by reasonable notice in writing to the Company (sent to the H Share Registrar at the above address or by email to print@weichai.com.hk) elect to receive future Corporate Communications from the Company in printed form instead of in electronic form on the Company's website (or in electronic form on the Company's website instead of in printed form).

Should you have any queries relating to any of the above matters, please call the Company's telephone hotline at (852) 2295 3138 during business hours (9 a.m. to 6 p.m., Monday to Friday, excluding Hong Kong public holidays) or send an email to print@weichai.com.hk.

By Order of the Board of Directors
Weichai Power Co., Ltd.
Tan Xuguang
Chairman

Note: Corporate communications include but are not limited to the Company's (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

各位登記股東：

潍柴動力股份有限公司 (「本公司」)
- 股東特別大會通函及委任表格 (「本次公司通訊」) 之發佈通知

本公司的本次公司通訊的中、英文版本已上載於本公司網站 www.weichai.com 及香港聯合交易所有限公司披露易之網站(「披露易網站」) www.hkexnews.hk，歡迎瀏覽。請使用 Adobe® Reader® 在本公司網站或披露易網站開啟並瀏覽有關文件。

如閣下欲收取本公司日後所有公司通訊之印刷本，以取代於本公司網站登載的電子本(或收取於本公司網站登載的公司通訊電子本，以取代印刷本)，請閣下填妥並簽署在本信函背面的變更申請表(「變更申請表」)，並把變更申請表經香港中央證券登記有限公司(「H股股份過戶登記處」)寄回本公司，地址為香港灣仔皇后大道東183號合和中心17M樓。倘若閣下在香港投寄，可使用變更申請表內的免郵費郵寄標籤寄回，而毋須在信封上貼上郵票；否則，請貼上適當的郵票。閣下亦可把已填妥之變更申請表的掃描副本電郵至 print@weichai.com.hk。變更申請表亦可於本公司網站 www.weichai.com 或香港交易及結算所有限公司網站 www.hkexnews.hk 內下載。

如閣下已選擇(或被視為已選擇)收取於本公司網站登載的本次公司通訊電子本，惟因故查閱公司通訊上出現困難，只要閣下提出要求，本公司將盡快寄上所要求的本次公司通訊的印刷本，費用全免。

閣下可以隨時透過H股股份過戶登記處以書面或透過電郵至 print@weichai.com.hk 通知本公司，選擇收取本公司日後公司通訊之印刷本，以取代於本公司網站登載的電子本(或收取於本公司網站登載的公司通訊電子本，以取代印刷本)。

如對本信函內容有任何疑問，請致電本公司電話熱線(852) 2295 3138，辦公時間為星期一至五(香港公眾假期除外)上午九時正至下午六時正或發送電郵至 print@weichai.com.hk。

承董事會命
潍柴動力股份有限公司
董事長
譚旭光

2023年11月30日

附註：公司通訊包括但不限於本公司的(a)董事會報告、發行人的年度賬目連同核數師報告以及(如適用)財務摘要報告；(b)中期報告及(如適用)中期摘要報告；(c)會議通告；(d)上市文件；(e)通函；及(f)委任代表表格。

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